COURSE PURPOSE

A course designed to equip men for pastoral leadership and administration during their first year of pastoral ministry. Special attention is given to the pattern of ministry revealed in the Pastoral Epistles.

COURSE OBJECTIVES

1. Formation of the minister’s character.

2. Cultivation of the minister’s leadership and administrative gifts.

3. Establishing life-long devotional habits.

4. Establishing a life-long commitment to reading substantial books on pastoral leadership and administration.

REQUIRED TEXTS

The Bible.


COURSE REQUIREMENTS

1. ATTENDANCE — Class attendance is mandatory. If a student anticipates an unavoidable absence, he should notify the instructor in advance. Each hour of unexcused absence subjects the student to reduction of his final grade by one-half of a letter grade. Students missing one or more session (for any reason other than sickness) may either submit an additional, compensatory assignment [determined by the instructor] or choose to receive a half letter grade reduction of their final grade for each hour missed. In the event of a planned absence, written work and memory verses must be submitted to the teaching assistant electronically by the start time of the class missed. In the event of absence due to sickness, arrangements must still be made with the TA to turn in those assignments that are due on the day that they are due.

2. READING ASSIGNMENTS AND QUIZZES — Textbook assignments must be read prior to class. Each week when a reading assignment is due, a reading quiz will be given at the end of class. Be ready for your first quiz on the first day of class! On your quizzes, one question will ask if you have completed all reading and assignments prior to class.

3. EXAMINATION — Final Examination, TBD

4. PAPER — You will submit a ten-page paper in which you describe your call to ministry. You will also identify several of the character traits, pastoral skills, and lifestyle habits that most need your attention before you begin your pastoral ministry. Explain why, and discuss the steps you will take to develop each trait and skill.

All response papers are due by 11:59 p.m. Central Time on May 7. Papers must be posted on Canvas in pdf format. Do not email your papers to the TA or instructor. Papers will receive a letter grade reduction for each day late.

5. GRADES –

Reading Quizzes and Bible Memory Verses  40%
Paper  30%
Final Examination  30%

6. GRADING SCALE -

97-100%   A
94-96%     A-
91-93%     B+
88-90%     B
86-87%     B-
83-85%     C+
80-82%     C
78-79%     C-
75-77%     D+
72-74%     D
70-71%     D-
0-69%      F
7. **SPRING BREAK** - There will be no class on Friday, March 13.

8. **ELECTRONIC DEVICES** - Computers and tablets are not permitted in the classroom. Cell phones should be turned off and put away. Voice recorders are not permitted in class.

9. **ETIQUETTE** – Gentlemen may not wear caps or hats in the classroom.

10. **DISCLAIMER** - The instructor reserves the right to modify any portion of this syllabus during the semester.

11. **OFFICE HOURS** – Monday through Thursday, by appointment or whenever the door is open.

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**COURSE OUTLINE**

January 30:
A. Martin, unit 1: chapters 1-3  
B. Wingard, chapter 1  
D. 1 Timothy 1-2  
E. **Reading Quiz and Bible Memory Verse:** 1 Timothy 1:5

February 6:
A. Martin, unit 1: chapters 4-6  
B. Wingard, chapter 7  
C. 1 Timothy 3-4  
D. **Reading Quiz and Bible Memory Verse:** 2 Timothy 4:2

February 13:
A. Martin, unit 1: chapters 7-9  
B. Wingard, chapters 8-10  
C. 1 Timothy 5-6  
D. **Reading Quiz and Bible Memory Verse:** 2 Timothy 2:24-26

February 20:
A. Martin: unit 1: chapters 10-13  
B. Murray, introduction and chapters 1-3  
C. 2 Timothy 1-2  
C. **Reading Quiz and Bible Memory Verse:** Titus 1:5

February 27:
A. Martin, unit 2, chapters 1-3
March 6:
A. Martin, unit 2, chapters 4-6
B. Murray, chapters 7-10
C. Titus 1-2
D. **Reading Quiz and Bible Memory Verse:** Titus 2:11-12

March 13: **READING WEEK**

March 20:
A. Martin, unit 2: chapters 7-10
B. Wingard, chapters 15-16
C. Titus 3
D. **Reading Quiz and Bible Memory Verse:** Titus 2:11-13

March 27: **NO CLASS**

April 3:
A. Martin, unit 2: chapters 11-14
B. Wingard, chapters 17-18, appendices 1-2
C. **Reading Quiz and Bible Memory Verse:** Titus 2:11-14

April 10, 17, and 24: Class makeup dates if needed

May 7: **PAPER DUE**

May 8-10: **FINAL EXAM (TBD)**

**RECOMMENDED TEXTS**


**READINGS IN PREACHING AND PASTORAL THEOLOGY**


