COURSE SYLLABUS – PT524  
Reformed Theological Seminary  
5422 Clinton Boulevard  
Jackson, MS 39209  
601-923-1600

Spring 2015  
Preaching Lab II  
Professor:  Charles M. Wingard, D. Min.  
Cell:  256-509-9284  
Teaching Assistant:  Adam Parker  
E-mail:  aparker@rts.edu  
Time:  Wednesday, 1-3 (section 1)  
Thursday, 1-3 (section 1)  
Syllabus Modified:  Dec. 6, 2014  
Class Hours:  2  
Prerequisites:  PT506, PT508, PT 510

COURSE PURPOSE

A course (taught in conjunction with Communication II) that offers students opportunities to preach sermons.

COURSE OBJECTIVE

Preach, preach, preach!

COURSE TEXT (REQUIRED)


COURSE REQUIREMENTS

1. ATTENDANCE — Class attendance is mandatory. If a student anticipates an unavoidable absence, he should notify the instructor in advance. Each hour of unexcused absence subjects the student to reduction of his final grade by one-half of a letter grade. Students missing one or more session (for any reason other than sickness) may either submit an additional, compensatory assignment [determined by the instructor] or choose to receive a half letter grade reduction of their final grade for each hour missed. In the event of a planned absence, written work and memory verses must be submitted to the teaching assistant electronically by the start time of the class missed. In the event of absence due to sickness, arrangements must still be made with the TA to turn in those assignments that are due on the day that they are due.
2. SERMON MANUSCRIPT AND HOMILETICAL OUTLINE. Students will submit four sermons and four homiletical outlines on the dates indicated below. The homiletical outline may not exceed 250 words. Include your word count at the end of the outline. At the end of your sermon, identify commentaries and other aids you consulted.

Late manuscripts and outlines will result in a 25-point reduction in your sermon grade.

Each sermon must included the following:

a. Name(s)

b. Sermon number (1, 2, 3, or 4)

c. Date

d. Title and Text

Improperly formatted work will result in a full letter grade reduction for the assignment.

For help on how to do line numbering, see the following websites:

For MS Word: http://tinyurl.com/WordLineNumbering

For Apple Pages: http://tinyurl.com/PagesLineNumbering

If you still have trouble with formatting, the teaching assistant is happy to help you (really)!

3. PREACHING SCHEDULE. By January 12 the Teaching Assistant will e-mail those students who have signed up for the class with a preaching schedule for the first two weeks. After the class begins he will e-mail the class with a complete schedule for the rest of the semester (giving late students time to sign up and be included in the schedule). The schedule will only be revised because of sickness, emergency, or unavoidable travel. If you are unable to preach on the dates assigned to you, you are responsible to find a replacement and notify the Teaching Assistant and give the reason for the rescheduling. Busy schedules are not a valid reason for changing your preaching date.

If you are unprepared to speak, you will be assigned another date to preach and receive a 25-point reduction in your sermon grade.

4. SERMON FORMATTING – All sermon manuscripts must be typed double-spaced using 12 pt. Times New Roman font, and include pagination and line numbering.

5. GRADING SCALE -

97-100% A
94-96% A-
91-93% B+
88-90% B
86-87% B-
83-85% C+
80-82% C
78-79% C-
75-77% D+
72-74% D
6. PREACHING YOUR SERMONS –
(a) Your sermon must not exceed 25 minutes.
(b) You must wear suit and tie when you preach.
(c) For sermons one and two: You may not bring your manuscript into the pulpit. A 250 word homiletical outline is permitted. You will submit a copy of your homiletical outline to me before you enter the pulpit. At the end of your outline, note your word count.
(d) For sermons three and four: You will preach without notes or manuscript. You will submit a copy of your homiletical outline to me before you enter the pulpit.

7. SPRING BREAK - There will be no classes on Wednesday and Thursday, March 11 and 12.

8. ETIQUETTE – Gentlemen may not wear caps or hats in the classroom.

9. ELECTRONIC DEVICES - Computers and tablets are not permitted in the classroom. Cell phones should be turned off and put away. Voice recorders are not permitted in class.

10. DISCLAIMER - The instructor reserves the right to modify any portion of this syllabus during the semester.

11. OFFICE HOURS – Monday through Friday, by appointment or whenever the door is open.

12. COMMUNICATION II – This course is taken in conjunction with Communication II (PT522)

COURSE ASSIGNMENTS

January 27 (section 1) and January 28 (section 2): Submit your first sermon manuscript and homiletical outline.

February 17 (section 1) and February 18 (section 2): Submit your second sermon manuscript and homiletical outline.

March 17 (section 1) and March 18 (section 2): Submit your third sermon manuscript and homiletical outline.

April 7 (section 1) and April 8 (section 2): Submit fourth sermon manuscript and homiletical outline.

Notice that this schedule requires students to turn their manuscript and homiletical outline in on the same day. For all of you this will be at least the day before (and for some of you weeks before) you actually preach. These due dates are the same for everyone, whether they are preaching that week or not.